**The VLee Gives Scholarship Program 2024**

**The VLee Gives Scholarship Program will award multiple one-year scholarships in the amount of $1000.00 to Shelby County High School seniors, and one Hampton High School senior. In honor of Vincent Bernard Lee, who was a firm believer in supporting and giving back to his community, this scholarship seeks to bless students with a means to continue their education at an institute of higher learning.**

**Vincent Lee, President and CEO of ServiceMaster Facilities Maintenance Company succumbed to pancreatic cancer in 2018. Prior to his illness, he was an active member of New Direction Christian Church and an active member of the Memphis Alumni Chapter of Kappa Alpha Psi Fraternity, Inc. where community service was always at the forefront. Vincent was a man of humble beginnings who grew to lead the largest janitorial franchise in the history of ServiceMaster Clean. His involvement in giving back to Memphis and surrounding communities were impeccable.**

**Vincent’s children, with the help of his siblings, would like to leave a legacy that will assist young students in attending a college or university of their choice and encourage them to be involved in and give back to their communities.**

**The VLee Gives Scholarship will award multiple scholarships in the amount of $1000.00, to high school seniors who demonstrate academic promise.**

**The VLee Gives Scholarship Program 2024**

**Rules and Regulations**

1. All materials become the property of The VLee Gives Scholarship Committee. Information and pictures submitted with application for consideration will not be returned.
2. Multiple one- year scholarships in the amount of $1000.00 will be awarded to Shelby County High School seniors, and one Hampton High School senior, with at least a 2.5 GPA and 15 ACT/790 SAT.
3. The applicant must write a 325 -500-word essay on the following topics:

**Describe your involvement in the community or your community service experience. How has this experience influenced your plans to attend college?**

The essay must be 12pt. typewritten, double-spaced, and should not exceed two pages. Applicants should include the selected topic at the top of their essay but should **not** include their name on or within the essay.

1. The applicant will complete the application
2. Include a professional looking photograph
3. Must include an official letter of acceptance from a college or university
4. Two letters of reference from a teacher, counselor, or community member
5. Official transcript with ACT or SAT scores **emailed**
6. Email all forms listed above in one PDF file to Dr. Bridget C. Lee, at vbleescholarship@gmail.com **by Saturday, March 30, 2024.** Scholarship finalists will be contacted via email regarding the interview schedule no later than **Monday, April 8, 2024**. Finalists must schedule an interview via Sign-up Genius by **Monday, April 15, 2024.**
7. Interviews will be held virtually on **Saturday, April 20, 2024.**
8. **Applicants will be notified if awarded by Saturday, May 4, 2024**
9. **The Vincent B. Lee Scholarship awards celebration will be held Saturday, May 18, 2024**

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**Checklist**

**Please make sure each item below is completed.**

* Scholarship Application
* Professional Looking Photograph
* Essay
* Official transcripts **emailed from your school** with ACT or SAT scores (by Saturday, March 30, 2024)
* Two reference letters
* Copy of official acceptance letter from the college or university

All items should be emailed in on PDF file to Dr. Bridget C. Lee at vbleescholarship@gmail.com by Saturday, March 30, 2024

**Transcripts must be emailed from the school**

By signing below, I certify that all documents listed above are included in the scholarship application package (**transcripts emailed from your school**). I understand that incomplete scholarship application packages will not be processed for awards. If selected for an interview, I understand that interviews will be granted to applicants who select an available interview time on or before Monday, April 15, 2024. If awarded a scholarship, I understand that I must be enrolled in college and provided proof of acceptance.

Applicant’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_